

Exhibition Proposal Form

Proposals are reviewed by the Exhibition Committee several times throughout the year.

In addition to this form, please include with your proposal:

- your resume or cv
- 10-15 images related to the proposed exhibition (these can be submitted via email as low-resolution files, or as a link to a file sharing site)

Please note, proposals will not be reviewed without a completed preliminary budget (page 2.)

Submit your completed proposal with all attachments to Exhibitions Director, Ursula Morgan at ursula@woodstockguild.org or via mail at 34 Tinker Street, Woodstock, NY 12498.

Full name: _____

Email address: _____ phone number: _____

Working title of exhibition: _____

Curator(s) (if different from above) _____

If a group show, list names of artists you plan to invite if proposal is accepted:

Proposed location (check one):

- Kleinert/James Center for the Arts, 36 Tinker Street, Woodstock, NY
- White Pines Grounds, 454 Upper Byrdcliffe Road, Woodstock, NY
- Other (specify) _____

Proposed season, including year (exhibitions are every 6-8 weeks at the Kleinert/James; June through October for outdoor sculpture exhibitions at White Pines)

Exhibition concept: (Maximum 250 words, attach additional sheet if necessary)

**Does the curator and/or artist(s) plan to give a talk(s) on the day of the opening?
What other programming might correspond with the proposed exhibition?**

Preliminary budget.

The Woodstock Byrdcliffe Guild (WBG) covers nominal exhibition expenses such as printing of posters, gallery handouts, an opening reception, staff time for exhibition management, installation and marketing. WBG's fine arts insurance covers all works while in transit and on view in its exhibition spaces. Proposals must demonstrate funding for all other expenses to be reviewed.

	Item cost	Funded by (sponsor, grant, self, other)
Art transport, including packing, round-trip:		
Artist fees:		
Framing/matting:		
Specialized installation needs:		
Catalogue or brochure (consider costs of design, editing, photo permissions, printing, and shipping):		
Other:		
Total budget:		

Technological equipment required (monitors, projectors, headsets, etc.):

Special installation needs, if any: